



Subject:	Contracts for award
Date:	23 September 2016
Reporting Officer:	Ronan Cregan, Deputy Chief Executive and Director Finance and Resources Gerry Millar, Director of Property and Projects
Contact Officer:	Donal Rogan, Head of Contracts

Is this report restricted?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Is the decision eligible for Call-in?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

1.0	Purpose of Report
1.1	The purpose of this report is to seek approval from Members to the advancement and award of the tenders as outlined in Appendix 1 in accordance with the Scheme of Delegation.
2.0	Recommendations
2.1	<p>The Committee is asked to:</p> <ul style="list-style-type: none">• Approve the public advertisement and acceptance of tenders as listed in Appendix 1, Table 1, through the Council’s electronic procurement system• Grant delegated authority to the appropriate Director, using pre-agreed criteria the most economically advantageous tender, and allow extensions where contracts are under review as per Table 2.• Agree to accede to Standing Orders 55 (a) exceptions in relation to contracts by direction of the council acting on a recommendation of a Chief Officer that the exception is justified in special circumstances for:<ul style="list-style-type: none">a. Appointment of a contractor to support the development of a Circular Economy strategy.b. Appointment of a contractor to provide professional commercial expertise and support for the Innovation Factory.c. A direct award contract to take forward the agreed interpretation and quality assurance of the memorabilia project for the City Hall East wing.

3.0	Main report
	<p data-bbox="272 129 419 159"><u>Key Issues</u></p> <p data-bbox="165 181 1433 360">3.1 Section 2.5 of the Council’s Scheme of Delegation outlines that under Standing Order 60(a) any contract that exceeds the statutory amount (currently £30,000) needs to be made under the Corporate Seal. Under Standing Order 51(b) the Corporate Seal can only be affixed when there is a resolution of the Council.</p> <p data-bbox="165 434 1433 667">3.2 The tenders submitted for approval in Appendix 1 have been forwarded by Departments for approval. Departments have been required to provide assurance that provision for the expenditure has either been made within their departmental budgets or approval has been sought from the Director of Finance and Resources that this expenditure has been provided for within a corporate budget.</p> <p data-bbox="165 734 1433 869">3.3 As part of this process, Departments have also provided assurance that appropriate resources are available within their departments in order to effectively administer and manage any contract(s).</p> <p data-bbox="165 936 1433 1070">3.4 In accordance with Standing Orders these tenders shall comply with the relevant requirements of national legislation and European directives and be overseen by Corporate Procurement Services.</p> <p data-bbox="165 1137 1433 1323">3.5 This report relates to corporate as well as departmental supplies and services only. The procurement of services and works contracts relating to the capital procurement is dealt with under the Capital Programme reports in accordance with the approved stage approval process, with the exception of item 3.6.3 below.</p> <p data-bbox="272 1391 592 1420">Direct award contracts</p> <p data-bbox="165 1442 1433 1576">3.6 Members are asked to accede to Standing Order 55, (a) exceptions in relation to contracts by direction of the Council acting on a recommendation of a Chief Officer that the exception is justified in special circumstances</p> <ul data-bbox="284 1644 1433 2130" style="list-style-type: none"> <li data-bbox="284 1644 1433 1778">• In order to secure the appointment of WRAP to support the development of a circular economy strategy for Belfast. WRAP is a strategic partnership allowed for under Regulation 12(7) of EU Procurement Regulations 2015. <li data-bbox="284 1845 1433 2130">• In order to secure the appointment of KPMG to provide commercial support for Forthriver Innovation Centre. The cost for the delivery of commercial support has been determined from an outline fee framework received from KPMG which is comparable to the fees set out in their original tender under the Crown Commercial Supplies, ConsultancyONE Framework and therefore value for money and continuity will be achieved.

	<ul style="list-style-type: none"> Members will be aware that at Strategic Policy & Resources Committee on 25th October 2013 it was agreed to exceptions in relation to a direct award contract acting on recommendation of a Chief Officer in order to secure the appointment of Redhead Conference and Exhibition Limited. Following their initial appointment, they have taken City Hall Memorabilia project to tender preparation stage under an additional EU awarded commission. Following the appointment of the works tender we now seek additional committee approval to directly award the incumbent contractor for the purposes interpretation and quality assurance aspect for the works. <p>Value for money is achieved with the above proposed contracts through framework commissions, negotiation and comparative costs which have been previously tendered.</p> <p><u>Financial & Resource Implications</u></p> <p>3.7 The financial resources for these contracts will be met within the current departmental budgets and the proposed departmental estimates process which are taken forward through the rate setting process.</p> <p><u>Equality or Good Relations Implications</u></p> <p>3.8 No specific equality or good relations implications, however an equality screening process will be undertaken in relation to City Hall Memorabilia Project</p>
4.0	Appendices - Documents Attached
4.1	Appendix 1 – Contracts For Award, Schedule of tenders for consideration